



MOSA CONFIDENTIALITY/NON-DISCLOSURE STATEMENT

To whom it may concern:

Thank you for your interest in our confidentiality policies. MOSA ensures strict confidential handling and appropriate use of all confidential and proprietary information and records. We do not disclose confidential information, including the records obtained or generated in the course of our certification activities, except to authorized federal and/or State Organic Program officials, as required by the USDA National Organic Program (NOP) regulations (reference section 205.501(a)(10)).

Although we do not sign confidentiality agreements with input manufacturers, we have systems in place to ensure that confidential information provided to MOSA is not leaked to outside parties. Upon hire, all MOSA personnel must sign an acknowledgement of understanding of the policies outlined in our Personnel Manual, including our confidentiality policy. Furthermore, our confidentiality policy is described in our Program Manual, and Privacy requirements are described in our Terms and Conditions Agreement, which is signed by all persons certified by MOSA.

As required by the NOP regulations (section 205.504(b)(5)), we make the following information available to the public:

- Organic certificates issued within the current and three preceding calendar years
- The list of MOSA certified operations (including contact information, products and/or services certified, and the certification effective date)
- The results of laboratory analyses for residues of pesticides and other prohibited substances, provided the results are not part of an ongoing compliance investigation, and
- Other business information as permitted in writing by the MOSA client.

If MOSA is required by law to release confidential or proprietary information or records, except to those engaged in MOSA's accreditation or financial audits, the affected person(s) or entities are informed of the release in writing.

We hope this information satisfies your concerns. If you have any further questions, please feel free to contact our office.

Respectfully,

A handwritten signature in cursive script that reads "Stephen Walker".

Stephen Walker
Operations Manager