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## ORGANIC PRODUCT PROFILE

### Instructions:

1. Complete one sheet in this workbook for each product requested for certification. Rename each sheet to your product name.
2. List the product name exactly as you would like it to appear on your certificate.
3. Use the Ingredient Name column to list each ingredient in your product. Note that all additives, including processing aids and micro-organisms, must be listed in this column, even if they will not appear on the final product label.
4. Indicate the type of material for each ingredient. For *agricultural* materials, indicate whether they are organic or nonorganic. And for *nonagricultural* materials, indicate whether they are *synthetic* or *nonsynthetic*. (*Agricultural* products are raw or processed agricultural commodity or product, including commodities or products from livestock. *Agricultural* ingredients usually must be certified organic to be allowed as part of the composition of an organic product, unless they are not commercially available in organic form and on the National List at Standards section 205.606. *Nonagricultural* substances are not a product of agriculture. These include materials like minerals or bacterial cultures, or materials like gums or citric acid, which are extracted from, isolated from, or a fraction of an agricultural product so the identity of the agricultural product is unrecognizable in the extract, isolate, or fraction. *Nonagricultural* substances usually must be on the National List at Standards section 205.605 in order to be allowed in organic or "made with organic" products. Synthetic materials come from a chemical process or a process that chemically changes a substance extracted from naturally occurring plant, animal, or mineral sources, but this term does not apply to materials created by naturally occurring biological processes. *Nonsynthetic* or *natural* materials are derived from mineral, plant, or animal matter and have not undergone a synthetic process.)
5. If you have multiple suppliers for a particular ingredient, these can all be indicated on a single row, but ONLY IF each supplier has the same organic content/organic percentage for that ingredient. If the different suppliers' ingredients have a different organic content/percentage, then you must complete additional product profiles to show the different possible suppliers.
6. Unless you can provide additional verification of the actual organic content of each ingredient, show single-ingredient products from crop or livestock producer operations as 100% organic, processed "organic" ingredients as 95% organic, and processed "made with organic" ingredients as 70% organic.
7. Please submit all product labels and other organic market display information to MOSA for review. All labels must be approved before use.
8. Please do not hesitate to contact MOSA if you have any questions about how to use this form for your product(s).

